



STANDARD PACKAGES

Housing and Settling-In

- A Welcome Pack which contains a map of the city and surrounding area, information of local housing market and what to expect, a spread-sheet showing taxes levied in the different communes, a useful telephone list (emergency numbers, doctors, shopping etc.) and the help desk telephone number.
- Definition of detailed housing requirements
- Coordination of offers through newspapers and other sources
- Pre-selection of objects (houses, apartments)
- Planning of the housing visits according to the availability of your expatriates
- Accompanied visits
- Negotiation with the estate agent (including deposit of warranty)
- Check contract before signature, inventory of premises
- Registration with the "contrôle des habitants" office
- Connection of utilities, telephone, electricity, TV, radio
- Follow-up of the services, hot-line
- Administration
- Travel expenses

Rate : upon request, as this above mentioned package is an example of some of possibilities we can offer

Some of the additional assistance we can provide:

Removal firms selection matching the needs of the expatriates: organization of the removal and follow-up

- Opening of bank accounts
- Schools selection matching the needs of the expatriates: appointment with the school principal and accompanying to the school for translation
- Insurances (third party insurance (RC), car insurance etc...) selection matching the needs of the expatriates: appointment with the insurer and accompanying to the insurance for translation